

2023 ANNUAL GENERAL MEETING

UNITED HOSPITALS BOAT CLUB

Date: 2 October 2023

Location: St Bartholomew's Hospital

Called by: UHBC President

Attendance:

UHBC VP x1

Incoming UHBC captains x 4

Outgoing UHBC captains x 4

RUMS, RVC, BLBC, GKT, ICSM, SGH

Apologies: SD (SGHBC), AW (BLBC),

Minutes by: PE

No.	Item	Minutes
1	Introduction and welcome	<ul style="list-style-type: none"> ● Thanks given to outgoing UH captains from SGH. ● Reminder about in-person attendance at pre-race meetings where possible. ● Expectations surrounding social behaviour and sportsmanship
2	Confirmation of 2024-25 Captaincy	<ul style="list-style-type: none"> ● Proposed and accepted that GKT will be UH Captains in 2024-25 NC. <ul style="list-style-type: none"> ○ GKT to confirm names by May 2024
3	Finances	
3.1	Financial overview 2022-23 season	<p>2022-23 accounts</p> <ul style="list-style-type: none"> ● UHBC president and VP to review final draft P&L statement for 2022-23 <ul style="list-style-type: none"> ○ Draft P&L position for each event identified ● Confirmation of outstanding amounts owed from clubs from the previous year. <ul style="list-style-type: none"> ○ Update next meeting ○ 2021-22 unpaid – potentially RUMS may receive a further increment ● Costs from Henley Women's campaign

		<ul style="list-style-type: none"> that require accounting for <ul style="list-style-type: none"> ○ RUMS:4 Hudson 4 seats & bolts for riggers and clams. ○ SGH: Two trestles, Spare bolts for VIII ● Blazers: <ul style="list-style-type: none"> ○ Anyone who has ordered a blazer has paid cloth money. ○ Deficit in the account will be repaid by future cloth payments ● Distribution of profit from 2022-23 agreed in principle subject to outstanding items.
3.2	Approval of UHBC bank account mandate	<p>UHBC president proposed, agreed NC:</p> <p><i>Authority</i></p> <p><i>This Resolution must be passed at the relevant management committee of United Hospitals Boat Club.</i></p> <p><i>We resolve that:</i></p> <ul style="list-style-type: none"> · <i>if we add or remove Authorised Signatures in the “Add or remove individuals” section of this form, the Bank will update our mandate accordingly for the accounts we specify in this form’s “About your business” section</i> · <i>if we change the Signing Rules in the “Account Signing Rules” section of this form, the Bank will update our mandate accordingly for the accounts we specify in this form’s “About your business” section</i> · <i>the Bank can phone the individuals we’ve identified as “Call Back Contacts” to confirm or correct any instructions or information that we’ve given the Bank</i> · <i>and the current mandate will continue as amended.</i>
4	Review of 2022-23 season	
4.1	HWR 2023 campaign	<p>President’s summary</p> <ul style="list-style-type: none"> ● Keen to continue and support future crews and campaigns ● Acknowledged difficulty with availability for UH squads being able to commit due to academic requirements. However, previous UH HWR campaign successes demonstrate the positive nature of

			<p>running campaigns.</p> <ul style="list-style-type: none"> ● Important to recognise that running HWR campaigns is costly: therefore need to have a viable and realistic crew to make sure running campaigns are cost effective. <ul style="list-style-type: none"> ○ Viable – e.g. test at Met AR ● Important to maximize spending money effectively to provide best value for the club
4.2	Bumps afterparty 2023	<p>Expectations surrounding social behaviour and sportsmanship:</p> <ul style="list-style-type: none"> ● President <ul style="list-style-type: none"> ○ recapped events that occurred at bumps afterparty 2022-23. ● VP <ul style="list-style-type: none"> ○ Whilst previous year’s issue were resolved within individual SUs, if any future concerns occurred again then would have to have formally escalate reporting. ● In the forthcoming year at social events (A.R, Crews Dates, UH dinner), if there are any issues then will consider the option not to proceed with having a bumps after party. 	
5	Changes to the UHBC Constitution		
5.1	Eligibility to represent UH	<p>Refer to Appendix 1, UHBC Constitution Changes shown in red and outlined future changes.</p> <ul style="list-style-type: none"> ● Appendix 1, 1a: <ul style="list-style-type: none"> ○ Suggestion to change wording from ‘an allied health profession’ to ‘an allied health profession course’ ● Appendix 1, 2 <ul style="list-style-type: none"> ○ clarified that to have sufficient representation for UH races, coxes do not need to be from UH. <ul style="list-style-type: none"> ■ Offline update section provided as the following: The crew will be deemed to be eligible to represent the affiliated or honorary affiliated club 	

		<p>provided that 75% or more of the individual members (excluding the cox) are eligible under rule 4.1 and/or 4.2.</p> <ul style="list-style-type: none"> ● Appendix 1, 3. <ul style="list-style-type: none"> ○ Clarification given that any crew members need to be affiliated with UH on British Rowing to be eligible for HWR. <ul style="list-style-type: none"> ■ If required, can members can be adopted by parent club which would then allow them to then be affiliated by UH (e.g. if a student was intercalating but their home university was not in UH) <ul style="list-style-type: none"> ● To race for UHBC, members need to be part of the club for at least 2 months in advance <p>All changes to the Appendix were agreed NC.</p>
5.2	Blazer and tie eligibility	Refer to <i>UHBC Constitution Updated</i>
6	Club safety audit	<ul style="list-style-type: none"> ● To be completed by 11/2023 ● Minor updates to club safety policy ● Clarification regarding the UHBC Club Safety policy was provided for with regards to insurance policy for training and racing: ● Page 7, section B: <ul style="list-style-type: none"> ○ The insurance for training prior to selection for crews falls under the responsibility of the affiliated clubs ● Page 7, section C: <ul style="list-style-type: none"> ○ When racing for UHBC: insurance is provided by UHBC ○ Offline update to the UHBC Club Safety Plan V3 October 2023 can be found at: https://www.uhboatclub.co.uk/important-information

		<ul style="list-style-type: none"> ○ All clubs need to submit the club safety audit to BR by 18th November to enter UH competitions.
7	<u>2023-24 UH racing calendar</u>	
7.1	Autumn Regatta '23	<p>25 Nov 2023</p> <ul style="list-style-type: none"> ● Pre-race meeting: Mon, 20 Nov 2023 ● Early bird entries open: 25/10/2023 ● Early bird entries close: 5/11/2023 ● General entries close: 19/11/2023 (2359 hrs) ● AR Logistics: <ul style="list-style-type: none"> ○ ICSM arrangements: <ul style="list-style-type: none"> ■ Will boat from Quintin BC <ul style="list-style-type: none"> ● Request to use Quintin after AR. ○ All other arrangements sorted (PLA, safety boats, radios) ● T shirt design competition
7.2	Winter Regatta '24	<ul style="list-style-type: none"> ● 28 Jan 2024
7.3	UH Head '24	<ul style="list-style-type: none"> ● 3 Mar 2024
7.4	UH Bumps '24	<ul style="list-style-type: none"> ● 18 - 19 May 2024
7.5	Entries	<ul style="list-style-type: none"> ● Early bird entry fees ● Entries to be collected via Google form ● £88 per eight (EB: £80) ● £44 per four (EB: £40)
8	2024 UHBC campaigns	
8.1	Henley Women's / Royal Regatta 2023	<p>Provided an update for future plans for 2023/24 campaign:</p> <ul style="list-style-type: none"> ● Already had a meeting with coach who coached womens campaign last year. ● Coach has agreed to take on the role again this year, however, has taken on additional coaching with other clubs this year, so an assistant coach would be warmly welcomed due to his slight

			<p>decrease in capacity.</p> <ul style="list-style-type: none"> ● A form to gauge interest and squad capabilities for the women's campaign will be sent out in the next couple of weeks. ● Coach is keen to start outings as early as possible and have occasional outings to allow squad cohesivity to occur earlier in the season. ● A similar form will be created to gauge interest for a men's campaign.
	8.2	Other competitions	<ul style="list-style-type: none"> ● Aiming for October start
9		2023-24 Social events	<p>Reminder on social behaviour and sportsmanship</p> <ul style="list-style-type: none"> ● AR/WR after regatta events ● Crew dates: <ul style="list-style-type: none"> ○ To be a curry format ● UH Dinner (3 Mar 2024) ● Bumps afterparty 2024
10		All other business	<ul style="list-style-type: none"> ● Safety issues: <ul style="list-style-type: none"> ○ Barge incident noted ○ Comply with life jacket requirements ○ Clubs boating out of UL, have to meet cox/steers assessment prior to entry at UH events ● Noted Volunteer launch/drivers needed for Fours and Veteran Fours Head ● Graphic design competition for UH kit